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PF & Pension Fund Department

Corporate Office Plot no.04 , Sector 10 Dwarka

New delhi 110075

Ref: PF/HO/Pension Tax Declaration/2022-23/

Dated: 08.02.2023

HRMS NOTICE

SUBMISSION OF PENSIONER TAX DECLARATION IN HRMS

Necessary guidelines regarding submission of Tax Regime Option and Investment Declaration was circulated vide HO: PF & Pension Department HRMS Notice dated 08.04.2022. Accordingly, Pensioner Tax Declaration (Investment) for Financial Year 2022-23 was being submitted in HRMS either by online mode or offline by visiting Pension Paying Branch and same was considered while calculation of Tax every month. Pensioner Tax Declaration page in HRMS was disabled after disbursement of pension for the month of January 2023, being the 2nd last pension of current Financial Year.

Now, we are receiving representations from the field functionaries and retirees that either Branches/Pensioners have not submitted the Investment Declaration in HRMS or same has been wrongly entered in HRMS resulting in variation in Income and TDS.

In view of the above, it has been decided to provide access for Pensioner Tax Declaration in HRMS **up to 20.02.2023** for addition/correction in Investment Declaration for current financial year.

Navigation: Manager Self Service-> Pension Management-> Pensioner Tax Declaration

Further pension for the month of March-2023 is to be paid in April-2023 hence, only 1 month's remaining pension is to be disbursed during current Financial Year. Pensioners are requested to contact their pension paying branch for updation/correction of Investment Declaration and relevant proof of Investment Declaration be also submitted in terms of extant guidelines.

Pension Paying Branch are advised to ensure timely updation of Investment Declaration submitted by the retirees. Further, relevant proof of Investment as per declaration submitted by the pensioners to be kept for record in terms of extant guidelines.

Those pensioners who have already submitted correct Investment Declarations and relevant proof in Pension Paying Branch, need not resubmit the same.

NOTE: As Per CIRCULAR NO. HO/FD/17/2022 Dated: 22-06-2022 [11.2.] Section 206AA of the Income-tax Act, 1961, makes furnishing of PAN by the pensioner/employee compulsory in case of payments liable to TDS. If pensioner/employee fails to furnish his/her PAN, Tax will be deducted at a higher rate. Pensioner are also advised to check their PAN NO in HRMS and submit the correct PAN.

All Pension Paying Branch to comply the instructions meticulously.

Please note that no request in the matter will be entertained after 20.02.2023.

**Aarzo Parween
(Divisional Head)**

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